

Write an application to the principal requesting him to grant you leave for a week to attend your sister's wedding.

8th mile  
Mongbol Busty  
Kalimpong.

The Principal  
- St. Augustine's School  
Kalimpong.

November 26, 2020.

Subject: Letter of application  
for grant of leave to attend  
sister's wedding.

Dear Sir  
I beg to inform you that my

my sister is getting married on  
the 28th of November 2020. We  
the family members are leaving  
for Delhi on the 27th for the same  
wedding.

So, I request you to kindly grant  
me leave from the 27th till the 3rd of  
December 2020.

Thanking you,  
Yours sincerely,  
Pratik Chhetri  
Class V A.